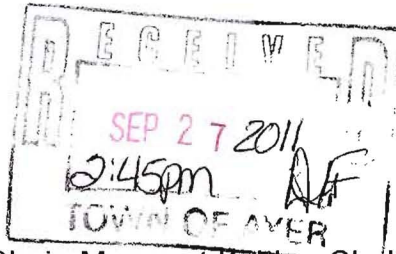


Ayer Board of Health
Meeting Minutes
September 12, 2011



Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve the minutes of July 25, 2011, M. Spinner 2nd, A 2/0.**
- **M. McMillan motioned to approve the minutes of August 15, 2011, M. Spinner 2nd, A 2/0.**
- Region 2 update – Ken Gikas was present.
 - In response to a recent Region 2 email, Ayer BOH needs to send a letter to Region 2 designating its voting representative(s) for the Public Health Emergency Preparedness (PHEP) Coalition.
 - Before tonight's meeting, M. Kidder and K. Gikas toured areas for the Emergency Dispensing Site (EDS) one-mile loop and noted some possible sites. This site would be used to dispense antibiotics in response to a health emergency, e.g., an infectious disease outbreak.
 - K. Gikas delivered a copy of the draft "Emergency Dispensing Site Plan 2011" for Ayer. This should be kept with the 2009 draft.
 - The Board requested additional information on the EDS plan (a copy on CD or email, a briefing by R. Terry after reviewing it, and/or a sitdown with K. Gikas when the plan is finalized).
 - In this draft plan is information on new AM transmitters, which would be used to alert the public of a health event or emergency. K. Gikas gave a transmitter booklet to BOH. He explained how the transmitter system works, including software, signage, and equipment. The closest transmitter to Ayer is in Groton. K. Gikas will conduct a transmitter demonstration for Ayer BOH and police and fire chiefs.
 - Region 2 maintains a list of IRAA (individuals requiring additional assistance) to be aware of needs of nursing homes and assisted living facilities in case of emergency. A voluntary request is being discussed in order to help others who may need generators or other special assistance in emergencies.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - Reviewed routine food inspections, housing violation, and bite report.
 - 8 Lawton Street – Letters have been ignored. B. Braley will follow up. This is an ongoing problem.
 - 37 Willard Street – B. Braley contacted the owner. She will follow up to be sure the property is cleaned up.
- Bills approval – None.
- Mail reviewed:
 - The Board suggested R. Terry look into the MAHB Certificate Programs this fall.
 - A Tier 1C Permit Extension is being requested for Ice House Dam.
 - M. McMillan asked M. Spinner to bring up at the next Emergency Planning meeting the future issue of trains loaded with ethanol traveling through Ayer and what plans are being put in place to handle potential problems.
- In October, due to the holiday and Town Meeting, there will be one BOH meeting on Oct. 17.
- The next National Prescription Drug Take Back Day will be Oct. 29. This will be put on the BOH website, along with information on the SHARPS program.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 6:07 p.m.

Mary Spinner - 9/26/11
Margaret Kidder 9/26/11